How to search and register for LASPN Conference on LAC DMH EventHub

1. Use your Log-in information to Log-in to EventHub

2. Click on “View” under “Upcoming Event” on your “Account Portal”.
3. From the **Upcoming Trainings** screen.
   a. Click on “**Conferences**” then click on “**12th Annual LASPN Summit**”

4. Click on “**Next**”
5. Review the training details and click on “Next”

8. Fill in the required fields and click on “Next” to sign up.
9. Select the days you would like to attend and if attending on Sept 15, select one workshop. Then click on “Next”.
10. Be sure to click on “Submit” to finalize your registration.

11. You will see this confirmation page confirming you have been registered.